

Internet Banking

How to complete ABA payments

Use Internet Banking to initiate and complete an ABA payment

- 1 Log into Internet Banking by visiting banksyd.com.au and selecting Login in the top-right corner of the page.
- 2 Select Payments from the side menu to navigate to the Payments Dashboard.
- 3 Select ABA File Import. You will be taken to the ABA File Import Summary screen.
- 4 Select Upload File in the top-right corner of the screen.
- 5 Click Upload and select the relevant ABA or .txt file for upload.
 - You may also enter a Payee Reference, which will be applied to all payments in the file.
- 6 Once uploaded successfully, you will see:
 - A green "Success" message in the top-left corner of the screen, and
 - A green tick displayed next to the file name.You can then select Proceed.
- 7 You can review all payments included in the file on the summary screen, including:
 - BSB
 - Account Number
 - Payee Name
 - AmountOnce reviewed, select Proceed.

- 8 A Confirmation screen will be displayed showing:
 - The total amount to be debited
 - The account funds will be debited from
 - Payment reference and payment typeA security code will be sent to your mobile and must be entered on this screen. Once entered, select Confirm to proceed.
- 9 The payment will then be submitted for processing. You will see a "Pending Payment" message confirming the payments have been successfully submitted, if submitted between 9:30am and 4pm, the payment will be processed within 2 hours, if submitted after 4pm, the payment will be processed the next day.
 - You can also select Download Receipt to obtain a copy of the ABA payment details.

Please note the following:

- The Date in the ABA or .txt file header must be the date of upload or alternatively a future date.
- ABA file payments are subject to your Daily Payment Limits. If the total value of the file exceeds your available limit or account balance, the payments will not be able to be submitted.
- For accounts with a 2 or more to sign mode of operation, all required approvers must complete their approval in Internet Banking before the payment can be processed.
- ABA files must be in a valid ABA or .txt format. Files that do not meet formatting requirements may not successfully upload.
- Payments submitted between 9am and 4pm on a business day, will be processed within 2 hours. If payments are submitted after 4pm, they will be processed the next business day.
- ABA Payments can only be completed on Internet Banking (not available via the Mobile Banking App)